

Datz Creationz

Tel : 07759820406

WEDDING STATIONERY ORDER FORM

Customer Details

Stationery Details (where applicable)

Name:	Design Name :
Address:	Card Colour :
	Insert Colour :
	Font No :
Post Code :	Font Colour :
Tel No :	Ribbon Colour :
E-Mail:	Rhinestone Colour :
Stationary sending date :	Other :

Where did you hear about Datz Creationz :

Wedding Details (as you want them written on your stationery)

Bride's name :	Groom's name :
Host's name :	Host's relationship to Bride :
Church/Venue Name & Address :	Reception Venue Name & Address :
Day & Date :	Evening reception time :
Time :	
R.S.V.P Address :	R.S.V.P date (if required) :

Order Details

(if you select printed names / hymns please supply on separate sheet)

Invitations:	QTY	PRICE	TOTAL	Extras:	QTY	PRICE	TOTAL
Day Invitation				Direction Card			
Evening Invitation				Accommodation Card			
Printed Names		£0.25		Gift note			
Insert Layout No:		NA		Camera Card			
SUBTOTAL				SUBTOTAL			

R.S.V.P:	QTY	PRICE	TOTAL	Save The Date:	QTY	PRICE	TOTAL
Layout No:	SUBTOTAL			Layout No:	SUBTOTAL		

Placecard:	QTY	PRICE	TOTAL	Thank You Card:	QTY	PRICE	TOTAL
Printed Names		£0.25		Printed Names		£0.25	
SUBTOTAL				SUBTOTAL			

Menu:	QTY	PRICE	TOTAL	Order Of Service:	QTY	PRICE	TOTAL
Classic Style							
Flat Style				Printed Hymns		£0.60	
Layout No:	SUBTOTAL			Layout No:	SUBTOTAL		

Order Summery

Day Invitation	£
Evening Invitation	£
R.S.V.P	£
Save The Date	£
Placecard	£
Information Card	£
Thanks You Card	£
Extras	£
Menu	£
Order Of Service	£
Goods Total	£
Discount (if applicable)	£
Sample Discount (if applicable)	£
Delivery Charges	£
Insurance (if required)	£
Grand Total	£
50% Deposit To Pay (to be sent with order)	£
Remaining Balance To Pay	£

Delivery Prices

- Orders £0.00 - £10.00 = Free
- Orders £10.01 - £25.00 = £4.00
- Orders £25.01 - £45.00 = £5.00
- Orders £45.01 - £75.00 = £7.00
- Orders £75.01 - £100.00 = £10.00
- Orders £100.01 - £250.00 = £13.00
- Orders £250.01 or more = Free

Insurance Prices : (optional)

- Orders £0 - £34 = Free
- Orders £34.01 - £100 = £1.20
- Orders £100.01 - £250 = £2.45
- Orders £250.01 - £500 = £3.70

Payment Details

Deposit Enclosed (non refundable)	£
Remaining Balance (to pay on completion)	£
	nlease tick
Cheque (made payable to D.Taylor)	<input type="checkbox"/>
Postal Order Enclosed	<input type="checkbox"/>
Request Bank Transfer	<input type="checkbox"/>

I confirm that I have checked all the details of this order and have read and agree to the terms and conditions.

Customer Signature :

Date :

Comments : (please include any additional helpful information here)

--

Record of You Order with Datz Creationz :

Order Total :

Order Date :
(date order sent)

Deposit Paid :
(sent with order)

Remaining Balance To Pay :
(on completion of order)

What To Do Now :

please complete the order form and return it along with 50% deposit or BACS request to:

Datz Creationz
5 Alwin Road
Rowley Regis
West Midlands
B65 8BN

Terms & Conditions

Prices

Prices may be subject to change from time to time. Any price increase will not affect orders that have already been placed. All prices are inclusive with no VAT to pay. A non-refundable 50% deposit is required when placing an order. Orders will not be dispatched to the Client until final payment has been received.

Manufacture

All our products are individually handmade and are therefore subject to minor variations. Cards, Stationery, etc are not toys and are not suitable for small children to play with due them been handmade and are delicate. Datz Creationz take no responsibility for any injury occurred from our products.

Production of orders you place will only commence once deposit/payment and proofs (if applicable, signed and dated) have been received. Any changes made to your order once production has commenced may incur additional charges, unless by prior agreement. We take no responsibility for the deterioration of goods due to ageing.

Delivery

A minimum lead time of 2 – 4 weeks, 4 - 6 weeks during busier months for personalised items should be allowed, from receipt of full payment been received. We will notify you immediately if this cannot be met. If you require an order sooner, please contact us and we will try our best to accommodate you. We will aim to do this free of charge, but may incur an additional charges. Deliveries outside the UK will be charged on an individual basis. Datz Creationz cannot take responsibility for late delivery due to factors outside our control (e.g. postal strike). Once the order has been dispatched Datz Creationz will not accept responsibility for loss or damage during transit, for this we recommend you take out insurance.

Cancellation

Once an order has been placed and payment received, Datz Creationz reserve the right to charge additional costs to cover any supplies purchased to complete your order and for any completed work on personalized items i.e. stationery, favours with name tags etc. Please note that personalized items may not be returned unless faulty. Refunds and exchanges are only available on faulty items, which you must inform us of in writing within 5 days of receiving your order. You must return goods back to us in original packaging, we will then send you a replacement. When returning items please re-package them securely and return them to us within 7 days of receipt. For your protection we advise you use a recorded delivery service, as we cannot be held responsible for items lost in the post. Your statutory rights are not affected.

Copyright

All copyright and design rights associated with our designs belong to Datz Creationz. This includes the designs, any variations of the design (which may have been tailored specifically for a client) and the final products themselves. You or a third party, cannot copy any part of the design or reproduce it in any way.

Privacy Policy

We are committed to protecting your privacy and maintaining the security of any data we may gather about you. Datz Creationz will not sell, trade or pass on your personal details to any third party, person or company. Information obtained about you is for our own use to enable us to provide a service for our visitors and customers only. All your personal details will be kept private and confidential.